

BOARD OF MADISON COUNTY COMMISSIONERS
January 4, 2016, Meeting Minutes

On Monday, January 4, 2016, a meeting of the Board of Madison County Commissioners came to order at 9:50 a.m. in the Commissioners' Conference Room of the Administrative Office Building in Virginia City, Montana, with Commissioners David Schulz, Chairman, Ron Nye, and Jim Hart present. Jani Flinn, Relief Clerk, was present to take minutes.

Those people in attendance at the meeting were Sheriff Roger Thompson, Tom Shaffer, Billy Brant, Darcel Cook, Clifford Bock, Dan McCauley, and Chris Hunt.

Abigail Dennis, Madisonian Reporter, was present for a portion of the meeting.

Approval of Minutes: Ron Nye moved to approve the December 28, 2015, meeting minutes as presented. Jim Hart seconded the motion. All voted aye and the motion carried.

Claims: The Board approved claims.

Journal Vouchers: Jim Hart moved to approve Journal Vouchers for the December, 2015, time period. Ron Nye seconded the motion. All voted aye and the motion carried.

Building Security/Surveillance at Courthouse, Annex, and Nursing Homes: Sheriff Roger Thompson, Billy Brant, Facilities and Maintenance, and Tom Shaffer, Facilities and Maintenance, met with the Board to discuss the following topics. Darcel Cook, Madison Valley Manor Administrator, and Clifford Bock, Tobacco Root Mountain Care Center Maintenance, attended this portion of the meeting.

- Fob Alarms: Discussion included different vendors to contact for bids, which offices need alarms, current alarms in place, etc. Billy will contact vendors for bids.
- Cameras: Adding security cameras to the Administrative Office Building was discussed. The current system could handle approximately four more cameras. Kenco has prepared a report for the IT Department which needs to be evaluated.
- Other items discussed included security panels for the ground floor windows, controlled lighting in main hallways and at Sheriff's entry, master locks on operating systems, and additional signage to be ordered from Signs West. The old night deposit box will be sealed up and insulated at the back of the Courthouse and the Board will talk to Chris Hunt, IT Manager, about the costs of adding caller ID on the current phone system. The Board agreed that all security work would be included as part of the remodel process at the Courthouse.
- Tobacco Root Mountains Care Center: Simplex and Northwest are both preparing bids on the current fire system. Everything is working safely at this time, but the control panel is out of date and needs replaced. Clifford Bock, Maintenance Manager, will wait to discuss security systems for TRMCC with the new Administrator by the end of January.
- Madison Valley Manor: Darcel Cook, Administrator, would like to install security cameras at several access points for security and to prevent theft. She will contact vendors and coordinate with Billy Brant and Roger Thompson.

Great West Engineering Contract: Dan McCauley, Great West Engineering, met with the board to present the Agreement for Professional Services for on-call engineering and grant administration. They reviewed Task Order No. 1 for General Engineering Services, and Task Order No. 2 for 2015 TSEP Bridge Evaluations as part of the five-year plan for bridge evaluations. Dan suggested that creating a "general" task order for smaller minor work items to use each time we have a miscellaneous item would save time and money for both entities. After discussion, Jim Hart moved to approve and sign Agreement for Professional Services, Task Order No. 1 - General Engineering Services, and Task Order No. 2 – 2015

TSEP Bridge Evaluation and Preliminary Engineering Report, as presented by Great West Engineering. Ron Nye seconded the motion. All voted aye and the motion carried.

Resolution 1-2016, Setting Mileage Rates: After discussion, Jim Hart moved to approve Resolution 1-2016, a Resolution Setting Mileage Rates for Calendar Year 2016. Ron Nye seconded the motion. All voted aye and the motion carried.

Resolution 2-2016, Setting Commissioner Meeting Dates: After review, Ron Nye moved to approve Resolution 2-2016 – a Resolution Setting Dates for Commission Meetings. Jim Hart seconded the motion. All voted aye and the motion carried.

Resolution 3-2016, Setting Rate of Credit for Incarceration: After review, Jim Hart moved to approve Resolution 3-2016, a Resolution for Rate of Credit for Incarceration. Ron Nye seconded the motion. All voted aye and the motion carried.

Set Date for Public Hearing to Determine County Office Hours: Following discussion, the Board set the date of January 25, 2015, at 1:00 p.m. for a public hearing to determine County office hours for 2016.

Varney/Blaine Springs Bridge Replacements Letter to MDT: Jim Hart, District 3 Commissioner, has drafted a letter to address public concerns about the project. MDT will also follow up with a letter for those same residents that have expressed concerns. After review, Ron Nye moved to approve a letter to address public concerns about the Varney/Blaine Springs Bridge Replacement projects. Jim Hart seconded the motion. All voted aye and the motion carried.

Appoint Commissioner Liaisons to County Boards: The Board reviewed a list of County Boards and appointed Commissioner Liaisons as follows: all three Commissioners as the liaison to the Airport Board, all three Commissioners as members of the Compensation Board, all three Commissioners as liaison to the Election Audit Committee, Ron Nye and Dave Schulz as the liaisons to the Fair Board, David Schulz as the liaison to the Library Board, Dave Schulz as a liaison to the Livestock Protective Committee, Jim Hart as a member and the Commissioner liaison to the Mental Health Local Advisory Council, all three Commissioners as liaisons to the Public Health Board, Ron Nye as the liaison to the Senior Citizen's Advisory Board, all three Commissioners as liaisons to the Solid Waste Board, and David Schulz as the liaison to the Weed Board.

Chris Hunt, IT Manager, met with the Board to discuss the following:

- **General Organization Chart for the Website:** Chris presented a draft of the Madison County general organization chart for the new website. The Board agreed with the concept and another website example for reference.
- **Purchase Replacement Server (Primary Server) for County Network:** Chris discussed the need for a replacement server for the county network and presented two quotes he had received. After review, Jim Hart moved to approve a quote from CDWG in the amount of \$5,408.79. Ron Nye seconded the motion. All voted aye and the motion carried.

Support for Beaverhead/Deer Lodge and Custer Gallatin Working Groups: David Schulz asked that the Board support the two forest working groups that Madison County is currently involved with, and encouraged financial support to cover costs of the working group facilitation, speakers, research and analysis. These groups, made up of citizens representing timber, county commissioners, agriculture/ranching, quiet and motorized recreation, conservation, hunting and fishing, outfitters/guides, and citizen interests, meet monthly to share information, discuss forest projects and priorities, and to build consensus on forest management efforts. After discussion, Jim Hart moved to contribute \$2,500 to each of the two groups – the Beaverhead/Deerlodge Working Group and the Custer Gallatin Working Group. Ron Nye seconded the motion. All voted aye and the motion carried.

Calendars: The Board reviewed calendars.

With no further business, this portion of the meeting was adjourned at 2:50 p.m.

Next meeting: The next regular Commission meeting will be held on Monday, January 11, 2016, beginning at 9:30 a.m. in the Commissioners' Conference Room in Virginia City, Montana.

David Schulz, Chairman
Board of Madison County Commissioners

Date Approved: January 11, 2016

Minutes prepared by:

Jani Flinn, Relief Clerk

Attest: _____
Kathleen Mumme, Interim Clerk and Recorder, Madison County